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**Central Peace Family and Community Support Services**

**Regular Board Meeting**

**February 8, 2022**

**Council Chambers, MD of Spirit River #133**

**Spirit River, In the Province of Alberta**

***Minutes***

In Attendance:

Chair: Carrie Jackson Village of Rycroft

 Melanie Syvertsen Village of Rycroft

Rhonda Yurchyshyn Town of Spirit River

Jeannine Chambul Town of Spirit River

Christine Potrebenko MD of Spirit River #133

Elaine Garrow MD of Spirit River #133 Council

 Tammy Yaremko Town of Spirit River Council

 Joanne Chelick Village of Rycroft Council

Via Zoom Jeanne Yoder MD of Spirit River #133

Guest: Dan Dibbelt CAO, MD of Spirit River

Administration: Julie Temple Coordinator

1. Welcome. Meeting called to order at 7:05 pm by Chair
2. Approval of:
	1. Agenda
		1. **MOTION 01 -22**: Moved by Christine Potrebenko to accept the February 8, 2022 agenda with the amendment of date of meeting minutes to be accepted. **CARRIED**
	2. Minutes
		1. **MOTION 02 -22**: Moved by Joanne Chelick to accept the December 14, 2021 minutes as presented. **CARRIED**
	3. Coordinator’s Report
		1. **MOTION 03 -22**: Moved by Rhonda Yurchyshyn to accept the February 8, 2022 Coordinator Report as presented. **CARRIED.**
		2. 2021 Annual Report: not yet completed. Event reports on Christmas Hampers, Santas for Seniors, and Christmas Meals for Seniors from 2021 were presented.
3. Financial Report
	1. **MOTION 04 -22:** Moved by Jeannine Chambul to accept the February 8, 2022 financial report. Seconded by Christine Potrebenko. **CARRIED**
	2. Draft 2021 Annual Financial Report was accepted for information
	3. **MOTION 05-22:** Moved by Elaine Garrow that office equipment including shelving, filing cabinet, printer and office chair, be purchased within a budget of $3,000. Seconded by Jeanne Yoder. **CARRIED**
4. Business Arising from the Minutes
	1. Birch Hills County FCSS Proposal: Board discussion around the feasibility of accepting a new agreement for Central Peace FCSS to increase programming services within Birch Hills County. Information accepted and going back to Municipal Councils before further direction is given to the Coordinator.
	2. Coordinator Annual Evaluation: evaluation sheets are handed into the Board Chair. Evaluation date to occur before the next Board meeting.
5. New Business
	1. Volunteer Appreciation Event
		1. **MOTION 06-22:** Moved by Tammy Yaremko to allow a $2,500 budget for volunteer recognition packages including community gift certificates, to facilitate our volunteer appreciation program like last year. Seconded by Christine Potrebenko. **CARRIED**
	2. Home Support/Seniors mental health
		1. **MOTION 07-22:** Moved by Elaine Garrow to increase the Home Support budget by $5,000 to expand the program to implement more social support for seniors. Seconded by Melanie Syvertsen. **CARRIED**
	3. Community Mental Health Programs- Support Groups
		1. **MOTION 08-22**: Moved by Rhonda Yurchyshyn to implement a budget of $5,500 for the support and implementation of community groups. Seconded by Jeannine Chambul. **CARRIED**
	4. Other New Programs
		1. Board gives approval for the FCSS office to facilitate a Welcome Wagon program that keeps updated packages of community and business information and gift certificates available in each community.
		2. Reminder to update FCSS brochures and information in the Clinic, Hospital, and Health Unit
6. Correspondence
	1. Report from Petrina Beale regarding her 2021 position as Family and Community Navigator for the Central Peace area
	2. FCSSAA newsletter- date for Director’s Conference in Lethbridge this year, meeting for NW FCSS program Directors in Grande Prairie County on Friday Feb.11.
7. Council Updates
8. Village of Rycroft
9. Town of Spirit River
10. MD of Spirit River

Next meeting – Scheduled for March 8, 2022 at 7:00pm in the MD of Spirit River Council Chambers.

 Chair adjourned meeting at 8:45pm.

These minutes approved this day of March 8, 2022:

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FCSS Chair Coordinator